**Dentist Standard Job Description**

**Classification Title:** Dentist

**FLSA Exemption Status:**Exempt

**Pay Grade:** 16

**Job Description Summary:**

The Dentist, under general direction, provides general dentistry clinical services to patients, making referrals for specialty care as appropriate.

**Essential Duties and Responsibilities:**

**40% Clinical Responsibilities**

* Perform clinical dental procedures.
* Follow up with patients after cleaning/procedures.
* Maintain chart entries and write prescriptions.

**20% Staff Supervision**

* Interact with and supervise Dental Hygienists, Dental Assistants, and other dental staff.
* Manage policies and procedures of the clinic.

**10% Patient Interaction**

* Establish communication with patients regarding their dental care.
* Assist in educating patients about oral health.

**10% Administrative Duties**

* Oversee compliance with clinic policies.
* Implement procedural improvements as needed.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Qualifications:**

**Required Education:**

* Doctor of Dentistry (DD), Doctor of Dental Surgery (DDS), or Doctor of Dental Medicine (DMD), or equivalent combination of education and experience.

**Required Experience:**

* Six years of related experience.

**Required Licenses and Certifications:**

* Dental License.

**Required Knowledge, Skills, and Abilities:**

* Ability to multitask and work cooperatively with others.
* Knowledge of skills associated with practice of general dentistry.
* Strong verbal and written communication skills.

**Additional Information:**

**Machines and Equipment:**

* Dental Equipment
* Telephone
* Computer

**Physical Requirements:**

* None

**Other Requirements and Factors:**

* This position is security sensitive
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU policies, regulations, rules and procedures
* All tasks and job responsibilities must be performed safely without injury to self or others in compliance with System and University safety requirements

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[ ]  **Yes**

[x]  **No**